

# Fiverr First Gig Checklist

Use this checklist to set up your first Fiverr gig and start making money:

## Step 1: Choose Your Service

- What skill can you offer right now?
- Make it specific (e.g., write 500-word blog posts)

## Step 2: Create Your Fiverr Profile

- Add a friendly photo
- Write a 2-3 sentence bio
- Add your top 3-5 skills

## Step 3: Build Your Gig

- Clear gig title with benefit
- Keyword-rich tags (5 total)
- Short description (what's included, for who, why you)
- Choose price tiers (start low)
- Set fast delivery (1-2 days)
- Include FAQs and instructions

## Step 4: Promote Your Gig

- Share with friends or past clients
- Post in relevant Facebook/Reddit groups
- Deliver top-quality early orders fast

## Step 5: Track Your Orders

- Order #, Client Name, Service, Price, Delivery Time
- Ask happy clients for reviews
- Use insights to improve your gig